Menu Manager [topmenu]

Last Updated Sunday, 15 April 2007

Title:

com_menus

Access:

menu=>Menu=>Menu Manager=>topmenu

menu=>Menu=>topmenu

Quick Icon=>Menu Manager=>topmenu

User Level:

Administrator, Super Administrator.

Screenshot:

Menu Manager [topmenu]
Top Menu Module

Description:

The Menu Manager [topmenu] is the controller of the Top Menu. The
Top Menu is generally visible throughout the web site to all Users. It is the Menu bar visible across the top of most web site pages,

The Top Menu and how it displays in the Front-end - as with all Menus - is created using a copy of the Module mod_mainmenu. This is triggered automatically when creating a New Menu in the Menu Manager .

The Top Menu appears in the Module Manager [Site] under the Module name given to it during creation - Top Menu.

The Top Menu is different in appearance from the other standard Menus as a result of choosing different options within the Details and Parameters of the Site Module: Top Menu.

Toolbar:

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Publish: Check the check box next to the Menu Item that is to be published (displayed) in the Menu. Multiple Menu Items may be selected. Then click the Publish

Unpublish: Check the check box next to the Menu Item that is to be unpublished (not displayed) from the Menu. Multiple Menu Items may be selected. Then click the Unpublish 'icon. Unpublishing a Menu Item does not delete it.

Move: Check the check box next to the Menu Item to be moved. Click the Move icon. The Move Menu Item screen will open. Choose where to move the selected Menu Item to. Select the name of the new location from the displayed list of existing Menus. Click the Move icon to complete the action. Click multiple check boxes to move several Menu Items at the same time.

Copy: Check the check box next to the Menu Item to be copied. Click the Copy icon. The Copy Menu Item screen will open. Choose where to copy the selected Menu Item to. Select the name of the new location from the displayed list of existing Menus. Click the Copy icon. Click multiple check boxes to copy several Menu Items at the same time.

Trash: Check the check box next to the Item to be trashed. Click the Trash icon to delete the Menu Item selected. The deleted Menu Items are moved to the Trash Manager - Menu Items Tab. Multiple Menu Items can be trashed at the same time by selecting multiple check boxes.

Edit: Check the check box next to the Menu Item that is to be edited. Click the Edit icon to edit the details and parameters of an existing Menu Item. The Edit Menu Item [menu_item_type] screen will open. The actual settings available for editing in this screen will depend on the Menu Item Type that is selected.

NOTE: See the individual Help screens for each Menu Item Type. See Related Information: at the bottom of this screen for links.

New: Click the New icon to create a new Menu Item. The Menu Manager: Add Menu Item screen will open.

Help: Click the Help icon at any time to view this Help Screen.

Filters:

Filter : Filter the list of all installed Menu Items by the name displayed in the Menu Item column. Use either the partial or full name within this Filter.
To clear a filter highlight the entry in the Filter field and press Delete on your keyboard.

Max Levels:

Select the total number of Menu Item levels that Joomla! should display in the Menu Manager [topmenu]. Click on a number between 1-20 in the drop down list. The default value is 10.

Columns:

#: This is simply an indexing number automatically inserted by Joomla! for ease of reference. It has no particular bearing on the functionality of the Menu Manager [topmenu].

Check Box:The column of check boxes are the means by which individual Menu Items are selected before clicking on the appropriate Toolbar icon to run a particular action.

Multiple Menu Items can be selected by checking more than one box at a time.

NOTE: A padlock icon replacing the Check box next to the Menu Item Name shows that the item is already checked-out. To check the Menu Item back in, click the name to continue editing, followed by the Save icon to keep any changes or the Cancel icon to discard the same.

Super Administrators can click the menu=>System=>Global Checkin function.

WARNING: The Global Checkin function will close all open Items for the whole web site.

Menu Item: This is the name of the Menu Item as it appears in the Top Menu Module in the Front-end. Clicking on the Menu Item Name will also open the Edit Menu Item screen.

Reorder: Change the order that the Menu Items will be displayed within the Top Menu Module. Click the up or down direction mini-icons to increase, or decrease, the Menu Item's position in the list by one. Repeat as necessary.Â

Order: The order of the Menu Items column controls how they appear in the Top Menu Module on the web site. To modify the order, type in the number of the position that the Menu Item should appear. Click the save order mini-icon next to the Order heading to save the new order.

Access: This column identifies the Access Level for the Menu Item in that row. This determines who can actually see the Menu Item, in the Top Menu, when it is published. Clicking on the words Public, Registered,or Special, within the column, will scroll through the loop by one choice at a time. By default the Top Menu Access level is set to Registered.

ItemID: This column identifies the unique Item Identification Number of the Menu Item that is created automatically by the database when the Menu Item is first created.

Type:
This is the Type of Menu Item that a particular entry is based upon. An example is content_blog_category which is the Menu Item that would link to a Blog style page displaying individual Content Items from the News Items, FAQ's, or similar Categories (or All Categories for that matter).

CID: This column identifies the Component Identification Number that is assigned to the particular Component that the Menu Item is linked to, if appropriate. If the Menu Item is not pointing to a Component the value is '0'.

Standard Menu Items:

This section of the Help Screen describes the individual Top Menu : Menu Items that are created during a standard Joomla! installation, when the option to add data to the MySQL database is enabled. This menu is not created by default in an empty installation of Joomla!

This list assumes
all Menu Items are published.

Home: This is an example of the Menu Item: Link - URL to the index.php within the joomla_root/ directory.

Contact Us: This is an example of the Menu Item: Link - URL linking to an instance of the Contact Front-end display of thecom_contact Component. When a User clicks upon this Menu Item they will open the Contact Us page for the web site.

News: This is an example of the Menu Item: Link - URL linked to the display of the Content Items of a single Section created by the task=section in the com_content
Component.

Links: This is an example of the Menu Item: Link - URL to the Content display of the com_weblinks
Component of Joomla! that opens a list of the Web Links held by the web site.

Menu Item Types:

Content:
Component:
Miscellaneous:
Links:

List - Content Section
Table - Web Link Category
Separator / Placeholder
Link - Component Item

Submit - Content
Component
Wrapper
Link - Contact Item

Link - Static Content
Link - Contact Item
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Link - Content Item

Link - Content Item
Link - News Feed
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Link - News Feed

Blog - Content Section Archive

Table - Contact Category
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Link - Static Content

Blog - Content Section
Table - News Feed Category
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Link - URL

Blog - Content Category Archive
Link - Component Item
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Blog - Content Category
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Table - Content Category
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Related Information :

Â Menu Manager

Â Module Manager [Site]

Â Move Menu Item
Â Menu Manager [mainmenu]

Â Copy Menu Item
Â Menu Manager [othermenu]

Â Trash Manager
Â Menu Manager [usermenu]

NOTE: If you have any comments or suggestions regarding this Help screen then please post them in the Suggestions, Modifications, and Corrections forum in the User Documentation Work Group.

Thank you!

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The User Documentation Team