Add Menu Item: Component

Last Updated Monday, 09 April 2007

Title:

com_menus / add (or edit)

Access:

menu=>Menu=>Menu Manager=>Menu Manager [menuname] - New (or Edit)Â

menu=>Menu=>Menu Manager [menuname] - New (or Edit)

Quick Icon=>Menu Manager=>Menu Manager [menuname] - NewÂ (or Edit)

User Level:

Manager; Administrator; Super Administrator

Screenshot:

Add
Edit

Add/Edit Menu Item : Component

Description:

The Component Menu Item creates a shortcut to the Front-end display output of a Component. Selecting this Menu Item in a Menu would open the display page of the output.
Examples of Components are: Contacts, Web Links or Front Page.

NOTE: Separate Help Screens have been included for the corresponding configuration screen for each of the installed Components that are in the Joomla! core package. See below.

Toolbar:

New Menu Item Toolbar
Edit Menu Item Toolbar

Back: Click Back to return to the previous screen to select a different type of Menu Item to create the new entry from.

Save: Click Save to save any changes made during the current editing session and return to the Menu Manager [menuname] screen.

Apply: Click Apply to save any changes made so far in the current editing session but remain in the Menu Manager [menuname]
screen to continue editing. Once the editing session is complete click
Save as above. If a New Menu Item was being created the screen
definition switches from New to Edit, and the New Menu
Item will have been added to the particular Menu. The Toolbar changes
to reflect the change of definition and it is no longer possible to
select an alternative Menu Item type.

Cancel: Clicking Cancel at any point ends the creation of a New Menu Item and returns the display to the Menu Manager [menuname] screen. Any changes made since the session commenced will be lost.

Close: Clicking Close at any point ends the current editing session and returns the display to the Menu Manager [menuname] screen. Any changes made since the session commenced, or since the last time Apply was clicked, will be

lost.

Details:

Name: Enter the name that is required to appear on the Menu to identify this Menu Item.

Component: Identify the Component from the list of installed
Components to which this Menu Item will create a shortcut. This will
create a new Component Item. A Component Item is a variant of the Front-end display of that Component. It may have different Access Level for example. Simply click on the name of the Component to link to.

URL: Identifies the actual URL of the internal page to which the Menu Item will create a shortcut. In this particular Menu Item this is generated automatically by Joomla! The entry is not editable.

Ordering: Control where this Menu Item will appear in the Menu
in the Front-end. Select the position from the drop-down display of
current Menu Items in the Menu. Click upon the entry above which the new Menu Item should be located.

NOTE: This drop-down includes all Menu Items whether they are published or not.

Parent Item: Select the existing Parent Item to which this
Menu Item is to be attached to. By default this is Top. Top is the Menu
itself. The Menu Item will be visible in the normal view of the Menu.
If another Menu Item is selected as the Parent then this Menu Item will not be
visible until the Parent Menu Item is clicked, effectively it has
become a sub-Menu Item.

Access Level: Define which of the three document Access Levels applies to this Menu Item. Select from Public, Registered, or Special.

Published: Select Yes (the default setting) to Publish this Menu Item in the Menu. This will display the Name of the Menu Item as entered above.

Parameters:

NOTE: The Parameters section of the screen is only available once a new Item has been saved, either by clicking the Save icon and then re-opening the Item, or by clicking the Apply icon.

See the following list of Menu Item - Component [componentname] screens in respect of the Components available in a standard installation.

The Parameters in each can vary significantly.

Menu Item Component:

Add / Edit Menu Item :: Component [Web Links]
Add / Edit Menu Item :: Component [Polls]

Add / Edit Menu Item :: Component [Contacts]
Add / Edit Menu Item :: Component [Login]

Add / Edit Menu Item :: Component [Search]
Add / Edit Menu Item :: Component [Front Page]

Add / Edit Menu Item :: Component [News Feeds]
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Related Information:

Menu Manager [mainmenu]
Trash Manager

Menu Manager [othermenu]
Menu Manager [menuname] - Move Menu Item

Menu Manager [topmenu]
Menu Manager [menuname] - Copy Menu Item

Menu Manager [usermenu]
Menu Manager [menuname] - Add Menu Item

Module Manager [Site]Â
Menu Manager [menuname] - Edit Menu Item

Menu Manager
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NOTE: If you have any comments or suggestions regarding this Help screen then please post them in the Suggestions, Modifications, and Corrections forum in the User Documentation Work Group.

Thank you!

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The User Documentation Team