

Chapter 9: Trash Manager**WIP

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Trash Manager:

Basically, the Trash Manager restores or deletes items that have been trashed, similar to the Recycle Bin in many operating systems.

You can move Content, Category, Section, or Menu Items to the Trash Manager by clicking the 'Trash' icon in the Toolbar. Within the Trash Manager you can then either restore the item to it's original place or delete it permanently.

This is for security purposes so that you don't accidentally permanently delete an item. When you select the items for removal, you get a pop message asking if you are sure you want the items deleted permanently from the Trash Manager.

In the Trash Manager, you have 2 tabs:

- Content Items
- Menu Items

and 2 options:

- Restore
- Delete.

Restore:

You can restore any number of items in one go. Merely tick the items to be restored, then click the "Restore" icon. You will then receive a prompt asking if you wish to continue. Click "Yes" and the item is restored to its original section and category as an unpublished item.

Delete:

You can delete any number of items in one go. Merely tick the items to be deleted then click the "Delete" icon. This will take you to the "Delete" confirmation page. Here you will see the number of items to be deleted and their item names. If you wish you can click the "Cancel" icon or click on the "Delete" box.

When you click on the "Delete" box, a final alert asks for confirmation and notifies you that the item is being deleted permanently.

This will actually delete the item permanently from the database, and leave no trace behind. A restoration of this item will be impossible from the Joomla! database, unless you have a backup of it somewhere.

NOTE: If you delete a Mambot, Component, or Module, you cannot recover it through the Trash Manager.

To learn more about the Trash Manager, click:

Trash Manager

Note: If you have suggestions/corrections for this page, please visit the Suggestions, Modifications and Corrections forum.

Thank you!

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