

Banner: Client Manager

Last Updated Monday, 09 April 2007

Type:

com_banners

Access:

menu=>Components=>Banners=>Client Manager

or

Administrator Module=>Components Tab=>Client Manager

User Level:

Administrator; Super Administrator.

Screenshot:

Banner: Client Manager

Description:

The Banner - Client Manager displays a listing of all the existing Banner Clients, and their details, and provides the options to create new Clients and to edit or delete existing Clients.

It is a requirement of Joomla! that a Client exists before a Banner can be created.

Toolbar:

Delete: To delete a Client, check the check box next to the name of the Client to be deleted and click the Delete icon. A pop up dialogue box will appear requesting a confirmation of the required delete operation. Click the OK button to delete the Client, and the Client details will be permanently deleted from the server (unlike the Trash function Items that are deleted do not get placed in the Trash Manager). Select the Cancel button to abort the delete operation.

Upon completing the deletion - or cancelling the action - the administrator will return to the Banner Client Manager screen. It is possible to delete more than one Client at a time simply by checking more than one check box.

Edit: Check the check box next to the Client that is to be edited. Click the Edit icon to edit the details and parameters of an existing Banner. The Banner Client: Edit screen will open.

New: Click the New icon to create a new Banner . The Banner Client: New screen will open.

Help: Click the Help icon at any time to view this Help Screen.

Columns:

#: This is simply an indexing number automatically inserted by Joomla! for ease of reference. It has no particular bearing on the use of the Banner Manager.

Check Box: The column of check boxes are the means by which individual Banners are selected before clicking one of the appropriate icons in the Toolbar. Single Items can also be opened, for editing, by clicking upon the Banner Name.

NOTE: A padlock icon replacing the Check box next, to the Banner Name, shows that the item is already checked-out. To check the Banner back in, click the name to continue editing, followed by the Save icon to keep any changes or Cancel icon to discard the same. Super Administrators can also click the menu=>System=>Global Checkin function.

WARNING:

This will close all open Items for the whole web site not just the single item currently under review. Any Content of other Users not already saved will be lost.

Client Name: This column displays the name of the business, organisation, or individual to whom Banners can be assigned in the Banner Manager. To modify the name, select the check box next to the name and click edit or click directly upon the Client Name. The Banner Client - Edit screen will open.

Contact: This column displays the name of the person, within the Client business or organisation, that is the point of contact for matters relating to the Client account.

No. of Active Banners: This displays the total number of Banners currently available in the Banner Manager for this Client. The Banners can be published or unpublished.

Client ID: This column displays the unique Client IDentification number that Joomla! has assigned to this Client.

NOTE: The 'contact' referenced in this screen is not linked or dependant upon a Contact created within the Contact Component.

Related Information:

Banner: Edit
Banner Client: Edit

Banner: New
Banner Client: New

Banner Module
Banner Manager

NOTE: If you have any comments or suggestions regarding this Help screen then please post them in the Suggestions, Modifications, and Corrections forum in the User Documentation Work Group.

Thank you!

The User Documentation Team